

NOMINATION

2009 JAMES V. GRIESEN EXEMPLARY SERVICE TO STUDENTS AWARD

This form and all supporting documents (see below) must be received in the Office of the Vice Chancellor for Student Affairs, by e-mail to Mary Guest at mquest2@unl.edu or delivered to 106 Canfield Administration Building, by **January 16, 2009**. **All UNL staff members are eligible for nomination, and nominations may be made by a UNL student, faculty, staff member or administrator. Nominees should have a record of sustained and exemplary service to students.**

_____ <i>Name of Nominee</i>	_____ <i>Department</i>
_____ <i>Working Title</i>	_____ <i>Campus Address (include zip code) and Phone</i>
_____ <i>Nominator(s)</i>	_____ <i>Nominator's Campus Address (include zip code) and Phone</i>

Indicate years of service at the University of Nebraska-Lincoln:

SUPPORTING INFORMATION REQUESTED

1. A letter from the nominator(s) indicating the quality of the service performed or the extraordinary effort contributed to students by the nominee, and an assessment of the perceived value of that service to the university.
2. Exhibits of supportive information:
 - a. resume or vita (not to exceed two pages);
 - b. position description of current job responsibilities;
 - c. letters from peers, students and former students (a balance is desirable, with no more than three from each category);
 - d. evidence of self-development efforts; and
 - e. evidence of creative activities in serving students and other pertinent information.
3. Criteria used in the selection of the award recipient include evidence of the following characteristics:
 - a. indications that the nominee devotes time and energy toward service to students outside the normal job expectations;
 - b. indications that the individual has gone beyond the performance of their assigned responsibilities over an extended period of time;
 - c. indications that the nominee demonstrates a sensitivity to and understanding of a diverse student body; and
 - d. indications of the direct impact the nominee's service has had on the lives of students.

Note: Electronic submission is preferred (e-mailed to Mary Guest at mquest2@unl.edu); nomination and supporting letters may include electronic signature or sent directly from the author's e-mail.

Selection will be made by a committee composed of students, faculty and staff. The recipient of the award will be honored at the UNL Honors Convocation on April 26, 2009. The award will be accompanied by a \$1,000 cash stipend to be provided from private funds made available by the University of Nebraska Foundation.

Form is available online at <http://stuafs.unl.edu/>. Completed forms and attachments may be saved and emailed as attachments to Mary Guest, Vice Chancellor for Student Affairs Office, at mquest2@unl.edu.